

5 January 1952

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : Conference with Field Grade Officers

25X1A 1. [REDACTED] proposes that the Director meet monthly with the newly arrived field grade officers of the Services in accordance with "long standing customs and courtesies of the Services."

25X1A 2. [REDACTED] proposed memorandum to each individual officer reporting for duty with CIA is not well written and implies that the Director will personally clarify their situations with reference to security, uniform, military career and future assignments. I do not believe that the Director should be bothered with these details.

3. Undoubtedly, officers of the Services would appreciate meeting General Smith personally and such meetings might be good for our relations with the Services. However, it should not be overlooked that our civilian employees are just as anxious to meet the Director personally as are the military personnel. Roughly speaking, GS-13's and above rank with field grade officers. Failure to extend the same courtesies to them might well adversely affect their morale sufficiently to offset any advantage gained by meeting the military as a group. It is, of course, appropriate for the Director personally to see selected military personnel when they enter on duty and when they leave, particularly when they leave, if they have done a fine job.

4. As I understand it, military personnel detailed to CIA do not now receive letters of welcome from the Director as do our civilian employees.

5. Recommend that:

a. A letter similar to that which is addressed to our civilian employees be tailored to appeal to the military and presented to officers when they report for duty. ILLEGIB

b. The Director not meet with the military personnel as a group except selected individuals as indicated above.

Att.

25X1A
[REDACTED]
L. K. WHITE
Assistant Deputy Director
(Administration)

25X1A

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CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO		INITIALS	DATE
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FROM		INITIALS	DATE
1	AD/P	FD/808	1/24/52
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<input type="checkbox"/> APPROVAL	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE
<input type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> RETURN
<input type="checkbox"/> COMMENT	<input type="checkbox"/> PREPARATION OF REPLY	<input type="checkbox"/> DISPATCH
<input type="checkbox"/> CONCURRENCE	<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> FILE

REMARKS: Per your request (attached) here is a proposed letter of welcome to new military personnel comparable to the one given civilians. This was cleared with I & S (Col. Edwards) on 1-24-52

SeB

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TRANSMITTAL SLIP

7 Jan 52
DATE

TO: Assistant Director (Personnel)

BUILDING

North

ROOM NO.

115

REMARKS:

Please see my memorandum to the DD/A regarding [REDACTED] proposal that the DCI meet once a month with field grade military personnel who report for duty and Mr. Wolf's approval of my recommendations.

Request that an appropriate letter to military personnel reporting to CIA for duty be drafted and submitted to this office for approval by the DD/A and DCI.

FROM: ADD/A (Colonel White)

Adm

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ORIGINAL DOCUMENT MISSING PAGE(S):

Attachments missing